

TOWN OF HOLDEN  
BOARD OF CEMETERY TRUSTEES  
MEETING MINUTES  
November 13, 2001

1. Meeting convened at the town office at 5:07 PM

Present: Chairman Bonnie Clark, Mary Jane Pierce, Hughene Hale, Joyce Pinkham, Town Manager Larry Varisco, and Selectman Ellen Campbell

2. Minutes of the June 10 & June 26, 2001 meetings were unanimously approved (MJP/HH).

3. Other Business

- A. Clewleyville Cemetery: In order to make a counter proposal to the Pangburns regarding the disputed boundary line, the BCT agreed that an appraisal should be sought for
- i. Map configuration ABDE
  - ii. An "L" configuration of section ABDE extending around to Mann Hill Road.

Larry Varisco will ask Walter Foster for a cost proposal to appraise these two options, and then present the cost to the Selectmen for authorization to expend the funds. Approved unanimously (MJP/HH)

- B. Payment Letters: Follow-up letters need to be sent to those not yet responding to the initial letter. Approved unanimously (HH/JP)

- C. Mylar Maps: will be delivered to Plisga & Day this week.

4. Old Business

- A. No land for new cemetery space has yet been made available.
- B. Ownership of Steeves lots in Harts Corner, Section B: Mr. Steeves has indicated that he never reserved these lots and doesn't want them. Ellen Campbell will draft a form to be sent to him for a signature to release these lots that were never paid for.

5. New Business

- A. Hillrest Embankment: the retaining wall is breaking away with erosion. We need to investigate methods of erosion control and associated budgeting.
  - B. Tipped Over Markers: One each at Hill Rest, Harts Corner, and Clewleyville. Bonnie will get an estimate from Rogan's Memorials to have them reset.
6. Financial Status:
  - A. \$9766.66 balance from the budgeted amount of \$18,000.
  - B. Trust Fund balance \$52,972.71
7. Since we could not find a record of having elected BCT officers in July 2001, it was unanimously approved to re-elect Bonnie Clark as Chairman, and Jane Black as Secretary, their terms are for July 1, 2001 to June 30, 2002.
8. Summarization of the BCT's accomplishments for the last 28 months:
  - A. Computerized the records of all cemeteries
  - B. Prepared new mylar maps
  - C. Removed old trees
  - D. Two new fences installed
  - E. Installed new signs at all cemeteries
  - F. Refurbished all stones in all cemeteries
  - G. Set markers on the previously unmarked graves of the "Indian" at Clewleyville Cemetery, and the "Negro" at Harts Corner Cemetery.
  - H. Created a book of all the Veterans of each war and their burial locations.
9. Adjourned at 6:26 PM, with the next meeting scheduled for Monday, Dec. 10 at 5:00 PM.