

Town of Holden
Board of Cemetery Trustees
Meeting Minutes
September 9, 2004

1. The meeting convened at the Town Office at 5:00 p.m.

Present: Chairman Bonnie Clark, Mary Jane Pierce, Joyce Pinkham, Jane Black, Town Council member Ellen Campbell, Town employee and BCT liaison Laura Teisl

2. A Moment of Silence was observed.
3. The minutes of February 10, 2003 were approved. (MJP/JB)
4. OLD BUSINESS:

- A. Clewleyville Cemetery – Wayne Foote (attorney) told Town Manager Larry Varisco that possibly the week of September 12, 2004, we should see some “movement”, something should happen soon.
- B. Price of Cemetery Lots – We need to adjust our costs for lots. Presently the cost of burial is \$150 for residents and \$250 for non-residents. These prices are well below surrounding towns. ** There are no more lots for cremations in Hart’s Corner. We can place 3 cremations in one lot or 1 full burial.

Ellen (Campbell) may have an Excel spreadsheet or may have access to a spreadsheet with prices of lots and burials for surrounding towns. She will e-mail this information to Bonnie (Clark).

A motion was made to table this topic until the next meeting (MJP/JP) All approved.

- C. Follow-up letters for reserved lots – Second letter has been sent out. Second letter was mailed “certified” so we know that these notices were received. Not all have responded. We have approximately 10 without current addresses.

It was suggested we send one (1) more letter stating that we have not heard anything and if we don’t hear by a certain date, we return the lots back over to the town.

Lots that have a deposit paid cannot be returned to the town.

A motion was made that we seek legal opinion on how to proceed with this.
(JB/MJP)

- D. Website – (www.holden.maine.com) – current minutes need to be updated. Bonnie will forward minutes to Laura to post on the website.

5. NEW BUISNESS

- A. New Office Cemetery Assistant – Laura Teisl was introduced to the BCT as contact in the Town Office for the Cemetery Board. She has been a tremendous help to Bonnie.

The BCT would like to welcome Laura and thank her for all of her time and help!

- B. Member Resignation – It is with regret that the BCT accepts the resignation of member Hughene Hale. Hughene's health no longer permits her to attend our meetings. Thank you Hughene for your years of service to our committee. We wish you good health.

A letter of thanks will be sent to Hughene. Laura will check with Larry about presenting a plaque for years of service.

- C. New Member Applications – Bonnie presented the BCT with applications from two (2) Holden residents interested in being on the Committee. The applicants are Peter Zelz and Ann Cady Jenson.

A motion was made to ask the Town Council to interview the applicants for our committee. (BC/MJP) Bonnie will see if this can be added to the Agenda for the next scheduled Council meeting.

- D. Review Rules and Regulations – The Rules and Regulations need updating. We need to update costs of lots and also cremation lots.

A motion was made to schedule a separate meeting to review the Rules and Regulations (MJP/JP)

6. OTHER BUSINESS

- A. Wreaths - Bonnie placed wreaths on all of the cemeteries
- B. The Tomb at Tomb Cemetery was cleaned over the past summer. The door and plaque were done by Dick Rogan's Memorial Company. They also repaired 3 of 4 stones while there.
- C. Rowe Cemetery Map – Laura Teisl and Bonnie have spent hours mapping out Rowe Cemetery on the Levensellar Road. They also worked with Bruce so that all maps for Rowe now match. Many thanks for your time and persistence.

The next cemetery on the list is Hill Rest.

The database for MOCA (Maine Old Cemetery Association) is almost ready to share with them. Should be ready by winter.

- D. Hart's Corner Fence – no repairs were needed this past winter.
- E. Mylar Maps – The BCT has not yet received a bill for the Mylar maps from Plisga and Day and to date, we have not received the maps.
- F. Cards – cards were needed for recording lots and burials. 500 were ordered for a cost of \$58.32.
- G. Sidney Wright – owns a lot at Hart's Corner and the new wife wants to return this lot to the Town. Payment on the lot has been made for \$50. The Committee decided that we need a notarized letter signed by Sidney Wright before we release the lot back to the Town.

7. Adjournment - The meeting was adjourned at 6:05 p.m. (MJP/JP)

Next meeting: Monday, October 25, 2004 5:00 p.m.
Holden Town Office

Agenda: Discussion of Rules and Regulations

Please review Rules and Regulations prior to the meeting. Thank you.

Respectfully submitted by Jane C. Black