

**HOLDEN TOWN COUNCIL  
REGULAR MEETING  
Monday June 17, 2019  
Holden Municipal Building  
6:00 P. M.**

**MINUTES**

**1. Call to Order**

Chairperson Copeland called the meeting to order at 6:00 P.M.

**Members present:** Thomas Copeland, Chairperson; Rod Black, Vice Chairperson; Patricia Sirois, Councilor; Robert Harvey, Councilor; Ryan Carey, Councilor.

**Others present:** Benjamin R.K. Breadmore, Town Manager; Andy Fish, Treasurer; Wanda Libbey, Town Clerk; Ryan Davis, Fire Chief; Bruce Dowling, Highway; Dustin Tierney, Police Officer and other members of the public.

**2. Pledge of Allegiance**

Chairperson Copeland led the Pledge of Allegiance.

**3. Moment of Silence**

Chairperson Copeland asked for a moment of silence to reflect on someone or something positive that has touched their lives since we last met.

**4. Elect New Council Chairperson and Vice Chairperson**

Councilor Black moved, Councilor Sirois seconded; to nominate Tom Copeland to serve as Chairperson. Vote 4-0-1 Councilor Copeland abstained.

Councilor Copeland moved, Councilor Sirois seconded; to nominate and David R. Black as Vice Chairperson for the coming fiscal year. Vote 4-0-1 in favor. Councilor Black abstained.

**5. Public Comment**

Benjamin R.K. Breadmore, Town Manager commended the Police Department on receiving a Homeland Security grant in the amount of \$6,085 for new tactical vests.

**6. Approval of Minutes for May 21, 2019 Regular Town Council Meeting.**

Councilor Sirois moved, Councilor Black seconded; to approve the minutes for May 21, 2019, Regular Council Meeting as amended. Vote 5-0 in favor.

**7. Consent Agenda**

**A. Financial Warrants**

Councilor Black moved, Councilor Harvey seconded; to approve the financial information as noted. Vote 5-0 in favor.

**Page Two**  
**Holden Town Council**  
**Regular Meeting Minutes**  
**June 17, 2019**

FY 2018/2019 Journal Entry #489	\$	36,120.15
FY 2018/2019 Journal Entry #500	\$	43,948.18
FY 2018/2019 Warrant # 18	\$	77,672.85

**Total: \$ 157,741.18**

**B. Department Reports**

Councilor Harvey moved, Councilor Sirois seconded; to approve the Department Reports as submitted. Vote 5-0 in favor.

**C. School Board Update**

Benjamin R.K. Breadmore, Town Manager informed Council that he had been requested by Susan Smith, R.S.U. #63 Superintendent to gather information needed to apply for Bond Council. She will need this information by July 15, 2019.

**8. Old Business - None**

**9. New Business**

**A. Mobile Home Park License Renewals**

Councilor Harvey moved, Councilor Black seconded; to approve the annual permit to operate a Mobile Home Park for Pine Cone Mobile Home Court, Cedar Haven MHP and George Pond Estates LLC. Vote 5-0 in favor.

**B. Appointment of Town Officials**

Councilor Black moved, Councilor Sirois seconded; to approve the list of appointments as submitted. Vote 5-0 in favor. The list of appointees is attached to this document for record purposes.

**C. Town Manager Authorization (Annual Delegated Authority by Council)**

Councilor Harvey moved, Councilor Black seconded; to authorize the Town Manager to act on behalf of the Town Council for the approval and execution of the following documents: Utility Pole Permits, Opening Permits, Local Road Assistance Program Funding, Municipal Quit Claim Deeds and Off-Site Liquor Permits. Vote 5-0 in favor.

**D. Discuss FY 2019/2020 Road Paving**

Councilor Black moved, Councilor Harvey seconded; to approve B & B Paving to perform paving work in the Town of Holden, as they were the low bidder at \$ 67.44 per ton. It is further recommended that we utilize C.A. Newcomb and Sons Fence and Guardrail Company to replace our existing guardrail infrastructure as recommended by the Maine Department of Transportation for and approximate amount of \$23,000. Total recommended authorization in the amount of not more than \$240,000. Vote 5-0 in favor.

**E. Discuss Ergonomic Work to be done in Town Office**

Councilor Black moved, Councilor Carey seconded; to Authorize the Town Manager or their designee to spend up to \$8,800 out of building reserves for improving the ergonomic working conditions in the Municipal front office and the installation of a camera. There will also be a camera installed on the outside of Fire Department. Vote 5-0 in favor.

**F. Purchase of Capital Equipment for Highway**

Councilor Sirois moved, Councilor Harvey seconded; to Authorize the Town Manager or their designee to spend up to \$13,000 for the replacement of the Pressure Washer w/enclosed trailer and up to \$7,500 for a Straw Thrower. The purchase of Pressure Washer w/enclosed trailer and Straw Thrower will come from the Highway Department Equipment Reserve Account. Funding received from FEMA in the amount of approximately \$14,000 was placed in the Highway Department Equipment Reserve account for the purchase of approved equipment. Vote 5-0 in favor.

**G. Ordinance Discussion**

Councilor Sirois moved, Councilor Black seconded; to approve going forward with sending of draft of proposed Zoning Ordinance amendments to the Limited Commercial Zone changes to Planning Board for public hearing and review for recommendations. Vote 5-0 in favor.

Councilor Black moved, Councilor Carey seconded; to send the proposed Marijuana Ordinance to the Planning Board for public hearing and review for recommendations. Vote 5-0 in favor.

**10. Other Business (By Unanimous Consent)**

Councilor Sirois was given unanimous consent to discuss the creation of a Warrant Officer.

**11. Public Comment - None**

**12. Adjournment**

Councilor Black moved, Councilor Carey seconded; to adjourn the meeting at 7:40 p.m.

Respectfully Submitted: Wanda Libbey, Town Clerk  
Date Approved by Council: July 15, 2019