

Town of Holden
Board of Cemetery Trustees
Meeting Minutes
February 13, 2006

1. The meeting convened at the Town Office at 5:05 p.m.

Present: Chairman Bonnie Clark, Mary Jane Pierce, Peter Zelz, Joyce Pinkham, Jane Black, Town Council member Ellen Campbell

2. A Moment of Silence was observed.
 3. The minutes of January 30, 2006 were approved with the following changes:
 - a. NEW BUSINESS – typo in “Business” and add an “e” in cemetery
 - b. vi – change “Clewleyville” to “Hart’s Corner”
 - c. vii – take out the word “request”
- (MJP/JP) All in favor

4. OLD BUSINESS:

- A. Buffer at Clewleyville Cemetery – The paperwork states that there is an agreement between the Town and the Pangburns stating that each party has sole responsibility for a buffer on the property line separating the cemetery and the homeowner’s property. It is not required to place a buffer.
 - i. We (the BCT) can/she can
 - ii. We don’t have to/she doesn’t have to
 - iii. We can’t “make” her/she can’t “make” us set a buffer

Stan Plisga is making a plan on paper to divide the property into lots and is also setting a section for cremations only. It will be in the further back corner of the cemetery. It is being considered to move the driveway down on the new section coming in off Eastern Avenue.

Jane Black made a motion to table the decision of the buffer until the lots are set up and we know what’s what. Joyce Pinkham seconded. All in favor.

- B. Signs

Jane called Harry’s Signs and he will do new signs for us at \$50 each.

Mary Jane Pierce made a motion to replace all 5 signs at \$50 each. Joyce Pinkham seconded. All in favor. Bonnie will ask Bruce to remove one sign to take to Harry as a template.

- C. "William Rowe" Cemetery – Ellen Campbell has been in contact with Donna Hatch regarding deeding this cemetery to the Town along with a right of way to get to the piece. Donna has told Ellen that she has no interest in giving the cemetery to the Town. She doesn't trust the Town and is afraid that the Town will tell her what to do with her land. She would allow people to go in and look at the cemetery. The BCT could volunteer to clean it up, but the Eagle Scout would not be able to do this as a project unless it is deeded to the Town.

A motion was made by Peter Zelz and seconded by Jane Black to hold off on this until Ellen has a chance to do a little more research on Donna's "issues" with the Town.

- D. Mowing Contract – The contract went up by \$731 from \$12,458.40 to \$13,190. It was discovered that the BCT has been paying for mowing in additional areas other than just the cemeteries.

A motion was made by Jane Black and seconded by Mary Jane Pierce to accept the contract amount of \$13,190 from Peter Bradshaw to mow the cemeteries. All in favor. It was questioned whether or not to request from the Town the difference of \$3,782 to be placed back in the BCT budget)

5. NEW BUSINESS

- A. Term expirations

The terms for Joyce Pinkham and Jane Black are up for reappointment. Both have expressed an interest in remaining on the Board of Cemetery Trustees. Bonnie will present the Town Selectmen with a recommendation to reappoint both Joyce and Jane to continue on the BCT.

6. OTHER BUSINESS

- A. Unpaid Lots – There are only 10 people on the list who have not responded to the requests for deposits on their cemetery lots.

A motion was made by Jane Black and seconded by Mary Jane Pierce to send out a third letter with a deadline and that these letters be sent with a Return Receipt Requested. All in favor.

- B. Budget – A motion was made by Jane Black and seconded by Mary Jane Pierce to add an additional \$5,000 to the budget request to be placed in a reserve to purchase additional land for cemeteries. All in favor.

- C. MOCA – Maine Old Cemeteries Association – Ellen Campbell has been in contact with MOCA and they are very interested in receiving our Cemetery listings.

D. It was determined that the Town does have a server and computers are backed up every day, every week and monthly. We have BCT Cemetery information on the computer and access from one spot in the office.

7. ADJOURNMENT - A motion was made to adjourn the meeting. (MJP/PZ)
The meeting was adjourned at 5:45 p.m.

Next meeting – April 3, 2006 at 5:00 p.m.
at the Holden Town Office

Respectfully submitted: Jane Black