

Town of Holden
Board of Cemetery Trustees
Meeting Minutes
February 5, 2007

1. The meeting convened at the Town Office at 5:25 p.m.

Present: Chairman Bonnie Clark, Mary Jane Pierce, Peter Zelz, Jane Black

2. A Moment of Silence was observed.
3. The minutes of December 13, 2006 were approved as presented.
(MJP/JB) All in favor

4. NEW BUSINESS:

- A. Time table on payment of lots

1. Bonnie received a request from the staff at the Town Office. They would like to have a payment schedule/time table of payments on lot.

- a. P. Zelz moved that lots must be paid in full within a two (2)-year period. Second by M. Pierce.

Discussion: what happens if not paid in the two (2) year period.
Town and BCT would make an attempt to return the deposit and
reclaim the lot(s).

- B. Contracts on lots

- i. Motion was made to have a contract to be signed when purchasing a lot or lots in any of the Holden cemeteries. (MJP/PZ) Approved

- C. Change of ownership forms

- i. Motion was made to revise the Change of Ownership forms. (MJP/PZ) Approved

- D. Inherits requirement

- i. Motion was made: When the owner of a lot has died, proof of inheritance for new owner must be presented to the Board. (PZ/MJP) Approved.

- E. Budget for 2007-2008

- i. Motion made to accept the increase in rate from Bradshaw for caring for the cemeteries. (JB/MJP) Approved.

- ii. Wreaths increased to \$70.
- iii. Account for money for land \$5,000
- iv. Money for replacement cedar posts \$500

Motion to accept the proposed budget. (JB/MJP) Approved

5. OLD BUSINESS

A. Rowe Cemetery land

- i. A survey is needed of back lots. Motion to table this item until the next meeting in March. (JB/PZ)

B. Cremations

- i. Bruce would like to have four (4) cremations per lot instead of three (3).

Motion to present to the Town Fathers to amend the Rules and Regulations of the Holden Cemeteries to allow four (4) cremations in a lot instead of three (3).
(MJP/PZ) Approved.

6. OTHER BUSINESS

A. Computer program

The computer program has been moved from Bonnie's computer to the Town Office. The staff is becoming familiar with it and has been using it.

B. Wreaths

Someone took the wreath from the Sweet's lot in Hart's Corner before Christmas.

C. Damaged fence – Hart's Corner

Some of the cedar posts need to be replaced at Hart's Corner.

D. Next meeting - March – if necessary. Otherwise we will meet on April 9, 2007.

E. Signs - Jane will call Harry's Signs to see if he is still located on Wilson Street. Bonnie has a sample sign to get to him to use as a template.

7. ADJOURNMENT - A motion was made to adjourn the meeting. The meeting was adjourned at 6:10 p.m.

Respectfully submitted: by Jane Black