

Town of Holden  
Board of Cemetery Trustees  
Meeting Minutes  
January 30, 2006

1. The meeting convened at the Town Office at 5:00 p.m.

Present: Chairman Bonnie Clark, Mary Jane Pierce, Peter Zelz, Jane Black, Town Council member Ellen Campbell, guest Robert Harvey.

2. A Moment of Silence was observed.
3. The minutes of June 13, 2005 were approved (MJP/PZ)

4. OLD BUSINESS:

- A. Hart's Corner Damage – The insurance company reimbursed the Town for the full amount of damages.

- B. Clewleyville Cemetery – close to 1/2 acre has been cleared. Stan Plisga will be measuring to lay out the roads and lots and MRD from Hancock will do the work. The Town should be ready to sell lots by the middle of summer.

- C. Hart's Corner Fence – has been fixed and is slowing aging.

5. NEW BUISNESS

- A. Budget 2006-2007 “wish list”

- i. Buffer for Clewleyville Cemetery – the committee needs to decide what type of buffer we would like to put there. Bonnie has the means (Eagle Scouts) to do the work once we decide what we want to do. Peter will check with Steve Condon to see what type of zoning ordinance or ordinances are in place and with Larry to see if and where there might be funding available.

- A motion was made and seconded to put money aside for a buffer, the amount to be determined at a later date. (MJP/JP)  
All in favor.

- ii. Mowing contract – A motion was made and seconded to accept the proposal of \$13,190 to mow the cemeteries. (JB/PZ)  
All in favor.

- iii. Repair of stones – We have a few stones that are in need of repair. There is one (1) at the Rowe Cemetery, two (2) at Hill Rest, two (2) at Clewleyville and two (2) at Hart's corner. Estimate is \$440. A motion was made and seconded to accept this price for repairing stones. (PZ/MJP). All in favor.

- iv. "William Rowe" Cemetery – the family wishes to deed this cemetery to the Town. We need a right of way to get to the cemetery. We need an estimate of costs (surveying and legal costs). A motion was made and seconded to ask the Town Council about possible funding for a deed for this right of way. (PZ/JB) All in favor.
- v. Painting of cemetery signs – The signs at the cemeteries are showing wear from the weather. It needs to be determined if they can be repaired or if they need to be replaced. A motion was made and seconded to put money in the budget for sign repair/replacement. (MJP/JP) All in favor.  
  
Jane will call Harry's signs in Brewer for estimates.
- vi. Road in Hart's Corner Cemetery – there is still money (\$800) in the budget set aside for building a road.
- vii. Flags – we need to include in the budget money for new flags for the cemeteries.

## 6. OTHER BUSINESS

- A. Rules and Regulations – copies are available at the Town Office. Copies were also mailed to funeral directors in the area.
  - B. Computer program – The computer program at the Town Office needs to be updated and it was strongly recommended by council member Ellen Campbell that Bonnie should not have a copy at her home. It needs to be backed up at the Town Office frequently. The Town should have a server, but at this time, it is believed that the Town does not. Bonnie and Peter will look at the program to determine if they can fix the glitch. If they are not successful, Mr. Shaw will be called for assistance.
7. ADJOURNMENT - A motion was made to adjourn the meeting. (JP/MJP)  
The meeting was adjourned at 6:05 p.m.

**Next meeting – February 13, 2006 at 5:00 p.m. at the Holden  
Town Office**

Respectfully submitted: Jane Black