

**HOLDEN TOWN COUNCIL  
REGULAR MEETING  
Tuesday January 16, 2018  
Holden Municipal Building  
6:00 P. M.**

**MINUTES**

**1. Call to Order**

Chairperson Black called the meeting to order at 6:00 P.M.

**Members present:** Rod Black, Chairperson; Tom Copeland, Vice Chairperson; Pat Sirois, Councilor; Robert Harvey, Councilor.

**Others present:** Benjamin R.K. Breadmore, Town Manager; Sherry Murray, Treasurer; Roger Huber, Town Attorney; Wanda Libbey, Town Clerk; Ryan Davis, Fire Chief; Ben Rogers, Firefighter; Bruce Dowling, Public Works Director; Chris Greeley, Police Chief;; Kevin Cuddy, Jennifer Newcomb, Kris Reid, Betty Jamison and other members of the public.

**2. Pledge of Allegiance**

Chairperson Black led the Pledge of Allegiance.

**3. Moment of Silence**

Chairperson Black asked for a moment of silence to reflect on someone or something positive that has touched their lives since we last met.

**9. Other Business (By Unanimous Consent)**

Holden Land Trust members, Kris Reid and Betty Jamison briefed Council on Hog Hill Parcel and provided each Councilor with the 2017 Conservation Easement Monitoring Report.

**4. Public Comment**

Ryan Davis, Fire Chief informed Council of a 50/50 Maine Forestry Grant that the fire department received from the Maine Forestry Service. The grant was written by Lt. Brent Basley for \$1,800 worth of forestry gear.

Councilor Copeland briefed the Council on the great turnout of volunteers that helped lay wreaths on Veteran's graves Sunday, December 10, 2017.

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**5. Approval of Minutes for December 18, 2017 Regular Town Council Meeting**

Councilor Copeland moved, Councilor Amoroso seconded; to approve the minutes of the December 18, 2017 regular Town Council Meeting with a correction to the time meeting adjourned. Vote 5-0 in favor

**6. Consent Agenda**  
**A. Financial**

Councilor Sirois moved, Councilor Harvey seconded; to approve the financial information as noted. Vote 5-0 in favor.

FY 2017/2018 Journal Entry # 254	\$ 34,694.60
FY 2017/2018 Journal Entry # 277	\$ 37,801.72
FY 2017/2018 Warrant # 7	\$ 349,182.44
<b>Total:</b>	<b>\$ 421,678.76</b>

**B. Department Reports**

Councilor Amoroso moved, Councilor Copeland seconded; to approve the Department Reports as submitted. Vote 5-0 in favor.

**C. School Board Update**

School Board member Jennifer Newcomb briefed Council on the indictment of Yvonne Mitchell which took place on Monday, January 8, 2018. She also explained of the many changes that have taken place such as changing Auditing firm, payroll being done in house and having checks and balances that haven't been there in the past.

Councilor Harvey asked how the restitution funds returned by Ms. Mitchell will be handled. Jennifer explained that the School Board will be very transparent as to how those monies are disbursed. What remains will go into the General Fund to help offset the budget.

The first FY19 Budget Meeting is scheduled for Wednesday, January 17, 2018, at 4:00 p.m. at the Holbrook Middle School conference room. There will be FY19 Budget Workshops held on February 8<sup>th</sup>, 15<sup>th</sup> and March 1<sup>st</sup> at the Holbrook Middle School conference room at 4:00 p.m.

**7. Old Business**

None

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**8. New Business**

**A. Review of Annual Audit**

Ms. Mindy Cyr, Auditor was present to answer and discuss any questions regarding this year's audit. Several questions were asked regarding certain areas of the audit. Ms. Cyr answered all questions to everyone's satisfaction. The audit found no deficiencies.

**B. Mid-Year Budget Review**

A review of financial status as of December 31, 2017 was presented to the Council. Items discussed were revenues, expenses, outstanding taxes, and Reserve Fund.

**C. Discuss and Select Individual for Dedication of the Annual Town Report**

Councilor Copeland moved, Councilor Amoroso seconded; to recommend the Annual Town Report be dedicated to Ralph McLeod. Vote 5-0 in favor.

**D. Discuss Mailing of Town Report**

Discussion was held concerning the mailing of Town Reports and it will be discussed at upcoming Budget Meetings.

**10. Public Comment**

None

**11. Adjournment**

Councilor Copeland moved, Councilor Sirois seconded; to adjourn at 6:47 p.m. Vote 5-0 in favor.

Respectfully Submitted,

Wanda Libbey  
Wanda Libbey, Town Clerk

Date Approved: 2/20/2018