

**HOLDEN TOWN COUNCIL  
REGULAR MEETING  
Monday July 17, 2017  
Holden Municipal Building  
6:00 P. M.**

**MINUTES**

**1. Call to Order**

Chairperson Black called the meeting to order at 6:00 P.M.

**Members present:** Rod Black, Chairperson; Tom Copeland, Vice Chairperson; Pat Sirois, Councilor; Robert Harvey, Councilor; Paul Amoroso, Councilor.

**Others present:** Benjamin R.K. Breadmore, Town Manager; Sherry Murray, Treasurer; Dain Bryant, Police Officer; Bruce Dowling, Highway Foreman; Wanda Libbey, Town Clerk; Dale Wunder, Firefighter; Ryan Davis, Fire Chief and other members of the public

**2. Pledge of Allegiance**

Chairperson Black led the Pledge of Allegiance.

**3. Moment of Silence**

Chairperson Black asked for a moment of silence to reflect on someone or something positive that has touched their lives since we last met.

**4. Public Comment**

None

**5. Approval of Minutes for June 19, 2017 Regular Town Council Meeting and July 10, 2017 Special Council Meeting.**

Councilor Copeland moved, Councilor Amoroso seconded; to approve the minutes of the June 19, 2017, Regular Council Meeting and July 10, 2017 Special Town Council Meeting. Vote 5-0 in favor.

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**6. Consent Agenda**  
**A. Financial Warrants**

Councilor Harvey moved, Councilor Copeland seconded; to approve the financial information as noted. Vote 5-0 in favor.

FY 2016/2017 Journal Entry #569	\$	31,307.61
FY 2016/2017 Journal Entry #585	\$	15,560.12
FY 2017/2018 Journal Entry # 23	\$	18,018.40
FY 2016/2017 Warrant # 22	\$	25,465.06
FY 2016/2017 Warrant # 23	\$	28,941.20
FY 2017/2018 Warrant # 1	\$	476,287.31

**Total: \$ 595,579.70**

**B. Department Reports**

Councilor Amoroso moved, Councilor Copeland seconded; to approve the Department Reports as submitted. Vote 5-0 in favor.

**C. School Board Update**

None

**7. Old Business**

None

**8. New Business**

Councilor Harvey made a motion to approve staff recommendations for items A, B, C, D and F under new business as they are annual housekeeping issues, Councilor Copeland seconded, Vote 5-0 in favor.

**A. Establish Tax Due Dates**

To set the first installment, which is 50% of the total tax, will be due on September 12, 2017 or 30 days after commitment or whichever is later. Interest will be charged on September 13, 2017 or 31 days after commitment, whichever is later, on unpaid portion of 50% of tax bill. The second installment, which is 50% of the total tax, will be due on March 13, 2018. Interest will be

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charged on March 14, 2018, on the remaining 50% of tax bill. Unpaid taxes as of April 30, 2018 will be listed in the Town Report.

**B. Set Interest Rates for Delinquent Taxes**

To set the interest rate for delinquent taxes at 7%.

**C. 906 Order**

To accept the 906 Order.

**D. Pre-Paid Taxes**

To allow the Town to accept pre-payment of taxes; however, the Town will not pay interest (0% interest) on collected funds if the taxpayer requires reimbursement of the pre-collected funds.

**E. Culvert Policy**

Councilor Harvey moved, Councilor Copeland seconded; to approve updated Culvert Policy as presented. Vote 5-0 in favor.

**F. Overpayment of Taxes**

To set the interest rate for overpayment of taxes at 3%.

**G. Cemetery Trust Interest**

Councilor Harvey moved, Councilor Amoroso seconded; to transfer the interest earned on the Cemetery Trust in the amount of \$3,797.36 into the Cemetery Reserve account. Vote 5-0 in favor.

**9. Other Business (By Unanimous Consent)**

None

**10. Public Comment**

None

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**11. Adjournment**

Councilor Copeland moved, Councilor Sirois seconded; to adjourn at 6:14 p.m. Vote 5-0 in favor.

Respectfully Submitted,

*Wanda Libbey*  
Wanda Libbey  
Town Clerk

Date Approved: 8/21/2017