

BOARD OF CEMETERY TRUSTEES

JUNE 31, 2017

MINUTES

<p>Present:</p> <p>Bonnie Clark, President          Joyce Pinkham          Ellen Campbell          Jane Black</p>	<p>Absent:</p> <p>Gary Thomas</p>	<p>Guests:</p> <p>Sherry Murray, Town of Holden</p>
<p>1. Welcome</p>	<p>Bonnie Clark opened the meeting at 5:40 p.m.</p>	
<p>2. A Moment of Silence was observed</p>		
<p>3. Old Business</p>		
<p>A. Rules &amp; Regulations</p>	<p>Were completed, signed, and approved by the Town Council and being distributed to the community.</p>	
<p>B. Unpaid Lots</p>	<p>Ellen (Campbell) helped reach out to families with reserved lots that remained unpaid.</p> <p>Sherry Murray from the Town Office reported that the questions/issues with the Adbella lot(s) have been cleared up.</p>	<p><b>Action: Lots(s) that were reserved but remained unpaid can now be sold. All family is deceased and some are buried elsewhere.</b></p>
<p>C. Stone repair</p>	<p>Thomas Stevens, owner of Cemetery Restorations, submitted an invoice for \$13,150 for stone repairs in the five cemeteries.</p>	<p>Clewleyville Cemetery:          One stone was not repairs as it was old and could easily be damaged if moved</p>

<p><b>Motion: Moved by Ellen Campbell; Second by Joyce Pinkham</b></p>	<p>It was moved and seconded for the members of the BCT take a trip to the Waning Cemetery before deciding how to proceed.</p> <p>There is money available for repairs; however, there is a deadline as to when it must be used. Who, other than Thomas Stevens, can do repairs?</p>	<p>Hart's Corner Cemetery: One stone was discovered to be broken. No information on when or what happened. Bonnie will contact Thomas Stevens to see if they would come back and repair it.</p> <p>Sherry offered to have the Highway Department look at it. She was asked to hold off until the members of the Board of Cemetery Trustees can look at it.</p> <p>Waning Cemetery: Stones not repaired or cleaned; ground too wet. Access through a homeowner's property; avoided damage to yard. Sixteen (16) stones total; two (2) broken, eight (8) leaning. Research MOCA for safe ways to clean stones. Suggestion of using a solution called D2 for cleaning stones. Possible project for BCT?</p> <p><b>Motion withdrawn</b></p> <p><b>Action: Sherry will research and reach out to other companies on behalf of the BCT.</b></p>
<p><b>Moved by Ellen Campbell; Second by Jane Black</b></p>	<p>It was moved, seconded and unanimously approved to have Bonnie Clark and/or Ben Breadmore, Holden Town Manager, to contact land owners, (McGills) for permission to go through their yard to look at and repair stones.</p>	<p><b>Action: Ben Breadmore and/or Bonnie Clark will contact homeowners.</b></p>

	The Town would be responsible for repairing any damage caused by to the property in order to access the Waning Cemetery.	
	The Historical Society has offered to help clean up the Waning Cemetery.	<b>Action: Ellen Campbell will contact Charlie Mock and Ray Campbell to see if they know of any Eagle Scouts who may be interested in helping to clean up any of cemeteries.</b>
Statute: If no one is buried in a cemetery located on private property in 40 years, ownership reverts to the Town (paraphrased)  Would the Maine Old Cemetery Association (MOCA) have any rules, regulations, laws or statues on burials on private property?		<b>Action: Sherry will email the statue to the members of the BCT</b>
4. New Business		
A. "New (Rowe) Cemetery	"New" cemetery discovered on Route 46 (Mill Stream Road). This cemetery is located on private property. Families of Rowe and Burton are buried here.	<b>Action: David Pooler will finish up the field work next week on the surveying. He will map and record the location of the cemetery at the Registry of Deeds.</b>
<b>Moved by Jane Black; second by Ellen Campbell</b>	It was moved, seconded and unanimously approved to designate Sherry Murray the authority to speak on behalf of the Board of Cemetery Trustees with Surveyor and the Town attorney to draw up 3 deeds regarding the shift of ownership to the Town of Holden.	<b>Action: Three (3) deeds need to be drawn up regarding the transfer of ownership of the private family cemetery located on Route 46 (Mill Steam Road).</b>

<p>Moved by Ellen Campbell; second by Joyce Pinkham</p>	<p>It was moved, seconded, and unanimously approved to name the "new" cemetery to Burton-Rowe Cemetery which represents the families buried there.</p>	<p><b>Action: Present recommendation to the Holden Town Council to name the newly found "Rowe" Cemetery to be called the Burton-Rowe Cemetery.</b></p>
	<p>The Holden Historical Society would like to help clean up this cemetery too.</p> <p>Can the Holden Highway Department help with some of the removal of brush and trees?</p>	
<p>B. Mowing Service</p>	<p>There have been complaints regarding the condition of the cemeteries. There was no fall or spring clean-up done by the company; mowing was not done well; stones left grass covered; there was no weeding done, and some flag holders were bent.</p>	<p><b>Action: Find out - why was the contract with True North automatically renewed?</b></p>
<p>C. Family request</p>	<p>Bonnie received a request from a family to have permission to spread cremated remains at the Hill Rest Cemetery.</p>	<p><b>Action: Family will be provided a copy of the Rules &amp; Regulations with the section highlighted where it states cremains must be in a bio-degradable container. Article 3, Section 306.</b></p>
<p>4. Other</p>		
	<p>Forms needed:</p> <ul style="list-style-type: none"> <li>• Designation Form</li> <li>• Violation Form (specify the violation)</li> <li>• Repair Form</li> <li>• Warning Letter (too many unauthorized items on graves)</li> </ul>	<p><b>Action: Sherry or staff in the Holden Town Office will create the needed forms.</b></p> <p><b>Action: Ellen Campbell will provide an electronic template to Sherry.</b></p> <p><b>Action: Provide copy of Rules &amp; Regulations along with warning and/or violation letters.</b></p>

Adjournment		
<b>Moved by Jane Black; second by Ellen Campbell</b>	It was moved; seconded and unanimously approved to adjourn the meeting of the Board of Cemetery Trustees at 7:00 p.m.	<b>Respectfully submitted by Jane Black</b> <i>Jane C Black</i> <i>Secretary</i> 6/28/2017