

ARTICLE 10: ADMINISTRATIVE FEES

1001 GENERAL PROVISIONS

1001.1 APPLICATIONS CONSIDERED INCOMPLETE UNTIL PAYMENT OF REQUIRED FEE

Applications for any of the permits, approvals, or certificates specified below which are not accompanied by a check in the amount of the required fee shall be considered incomplete and no action will be taken on said application until a check for the required amount has been received by local officials.

1001.2 CHECK TO BE MADE PAYABLE TO TOWN

All fees shall be paid in the form of a check made payable to the Town of Holden and the purpose of the fee shall be clearly indicated on the check.

1002 BUILDING FEES

BUILDING PERMIT APPLICATIONS: All applications for Building Permits issued by the Code Enforcement Officer, under this Ordinance shall be accompanied by an inspection fee based upon an amount calculated using the square foot size of the building times the following per square foot fee:

Commercial Construction	\$.50 finished	\$.30 unfinished
Residential single family dwelling	\$.60 finished	\$.50 unfinished
Residential multiple family dwelling	\$.60 finished	\$.50 unfinished
Alterations of existing space	\$.20	
Attached garages	\$.50	
Detached garage	\$.30	
Conversion to habitable space	\$.20	
Decks	\$.10	
Sheds, not exceeding 400 square feet	\$.10	
Mobile Homes	\$.30	
Structural Renovations	\$1.00 per each thousand dollars of construction estimates	

Minimum fee for all permits is \$20.00

Where a permit is not obtained until after construction begins the fee shall be doubled. This double fee is in addition to any fine or penalty imposed for violating this Ordinance by failing to obtain a Building Permit prior to starting construction.

1003 SITE PLAN REVIEW FEES

1003.1 APPLICATION PACKET FEE

The Application Packet Fee required to cover printing costs for copies of the Application Form and copies of this Ordinance are as follows:

1003.1.1 COPIES OF SITE PLAN REVIEW APPLICATION. The non-refundable fee for copies of the Site Plan Review Application Form is \$5.00 per copy.

1003.1.2 COPIES OF ORDINANCE. The non-refundable fee for copies of this Ordinance is \$10.00 per copy.

1003.2 APPLICATION PROCESSING FEES

The Application Processing Fees required to cover the administrative handling costs associated with Site Plan Review under this Ordinance are as follows:

1003.2.1 MINOR DEVELOPMENTS. The non-refundable fee to accompany the application for Minor Developments is one hundred dollars (\$100.00).