

TOWN ASSESSOR OWNER

****Driveway Entrance Permit must be completed first.****

PLEASE COMPLETE OTHER SIDE

TOWN OF HOLDEN

PERMIT # _____
 MAP _____ LOT _____
 APPROVED _____
 * DENIED _____
 FEE _____

**APPLICATION
 FOR BUILDING PERMIT**

(Please Complete Sketch on Reverse of This Page)

Date of application _____
 HOME OWNER NAME _____ PHONE _____
 ADDRESS _____
 CONTRACTOR _____ PHONE _____
 CONTRACTOR ADDRESS _____
 PROJECT LOCATION _____ ZONE _____

Is this project within the Flood Hazard zones of the Town of Holden? _____

If Yes, copy of application for a Flood Hazard Development Permit must accompany this form.

Type of Improvement: New Dwelling _____ Addition _____ Alteration _____
 Other (Please Specify) _____

Proposed use of Building: Family _____ Commercial _____ Other _____
 Size of Improvement: Building _____ Feet Wide, by _____ Feet Long Total Sq. Ft. _____
 Lot Size: Front _____ Side _____ Rear _____ Square Feet of Lot _____
 Type of Building: Masonry _____ Structural Steel _____ Wood Frame _____ Concrete _____
 Number of Floors _____ Mobile Home _____
 Other (Please Specify) _____

Please indicate setbacks from property line on site plan (reverse side of form).

Basement /Slab _____ Finished _____ Unfinished _____
 Type of Sewer _____ Water supply _____
 Type of Heating: Oil _____ Electricity _____ Wood _____ Coal _____ Other (Specify) _____
 No. of Bedrooms: _____ No. of Bathrooms: _____ No. of Fireplaces: _____

ESTIMATED COST: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction.

A Certificate of Occupancy must be procured by owner before this building or part thereof is occupied, unless waived by the Code Enforcement Officer.

APPROVED/DENIED BY: _____ Date _____
 Code Enforcement Officer

*REASON DENIED _____

	PRICE Per sq. ft.	UNFINISHED Sq. ft.	FINISHED Sq. ft.	TOTAL
BASEMENT				
1 ST FLOOR				
2 ND FLOOR				
1 ST FLOOR GARAGE				
2 ND FLOOR GARAGE				
DECKS				
ACCESSORY STRUCTURES				

 Signature of Applicant or
 Authorized Representative

GRAND TOTAL _____

Date signed _____

A plot plan is required for all new buildings, additions to existing buildings and accessory buildings to be constructed.

The plot plan must be drawn as follows:

1. Draw street location.
2. Show all existing buildings on lot and their sizes (dimensions).
3. Show all new proposed buildings or additions and their sizes (dimensions).
4. Show the distances from lot lines of all existing and proposed buildings.

SITE OR PLOT PLAN – For Applicant Use

