

**HOLDEN TOWN COUNCIL  
REGULAR MEETING  
Monday December 19, 2023  
Holden Municipal Building  
5:00 P. M.**

**Minutes**

**A. Call to Order**

Chairperson Carey called the meeting to order at 5:00 p.m.

**Members present:** Ryan Carey, Chairperson; Thomas Copeland, Vice-Chairperson; Ellen Campbell, Councilor; and Joel Dearborn, Councilor.

**Others present:** Benjamin R.K. Breadmore, Town Manager; Eduardo Benjamin, Police Chief; and Tressa Smith, Finance Director.

**B. Pledge of Allegiance**

**C. Moment of Silence**

**D. Public Comment**

Councilor Copeland gave a brief update on the first responders memorial, the project to preserve town history, and the newsletter.

**1. Public Hearing**

**A. Renewal of Lakeman & Sons Business License**

Public Hearing was opened at 5:07pm and closed at 5:07pm.

**2. Approval of Minutes for November 13, 2023 Regular Town Council Meeting.**

Councilor Dearborn moved to accept the minutes of the November 13, 2023, Regular Meeting of the Town Council. Councilor Campbell seconded the motion and the motion passed by a unanimous vote of 4-0.

**3. Consent Agenda**

**A. Financial Warrants**

Vice-Chairperson Copeland moved to accept the financial warrants as presented. Councilor Campbell seconded the motion; it passed by a unanimous vote of 4-0.

**B. Department Reports**

Councilor Campbell moved to accept the Department Reports as submitted. Councilor Dearborn seconded the motion; it passed by a unanimous vote of 4-0.

**C. School Board Update**

None

D. Recognitions

Chairperson Carey and the Town Council recognized Harolds Transmission for the month of December.

**4. Old Business**

A. Consider Renewal of Big Bang Boom Annual Fireworks Sale Permit

Councilor Dearborn motioned to approve the Annual Fireworks Sale Permit for Big Bang Boom and Councilor Campbell seconded the motion; it passed by a unanimous vote of 4-0.

**5. New Business**

A. Consider Approval of Renewal of Lakeman & Sons Business License

Vice-Chairperson Copeland motioned to approve the Renewal of Lakeman & Sons Business License and Councilor Campbell seconded the motion; it passed by a unanimous vote of 4-0.

B. Undesignated Fund Balance Transfer

Councilor Dearborn motioned to approve the Undesignated Fund Balance Transfer to the Revaluation Reserve and Vice-Chairperson Copeland seconded the motion; it passed by a unanimous vote of 4-0.

C. Consider Approval of the 2024/2025 Capital Improvement Plan

Councilor Dearborn motioned to approve the 2024/2025 Capital Improvement Plan and Councilor Campbell seconded the motion; it passed by a unanimous vote of 4-0.

D. Consider Approval of the 2024/2025 Wages and Staffing

Vice-Chairperson Copeland motioned to approve the 2024/2025 Wages and Staffing and Councilor Campbell seconded the motion; it passed by a unanimous vote of 3-0-1.

E. Cemetery Fencing Proposal

Councilor Campbell motioned to approve the Cemetery Fencing Proposal and Vice-Chairperson Copeland seconded the motion; it passed by a unanimous vote of 4-0.

F. Holden Fire Department 396 Lighting Upgrade

Councilor Campbell motioned to approve the Fire Department 396 Lighting Upgrade and Vice-Chairperson Copeland seconded the motion; it passed by a unanimous vote of 3-0-1.

G. Holden Police Department Camera Replacement

Councilor Dearborn motioned to approve the Police Department Camera Replacement and Councilor Campbell seconded the motion; it passed by a unanimous vote of 4-0.

H. Debeck Business Park Sign Upgrade

Councilor Dearborn motioned to approve the Debeck Business Park Sign Upgrade and Councilor Campbell seconded the motion; it passed by a unanimous vote of 4-0.

**6. Other Business (By Unanimous Consent)**

Chairperson Carey with consent of the Town Council addressed being on the lookout for land suitable for purchase by the Town for development.

E. Adjournment

Councilor Campbell made a motion to adjourn at 5:45 p.m., Vice-Chairperson Copeland seconded the motion. The motion passed by a unanimous vote of 4-0.

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify us at 843-5151 or write to, Town Manager, 570 Main Road, Holden, ME 04429.