

**HOLDEN TOWN COUNCIL
REGULAR MEETING
Monday, September 18, 2023
Holden Municipal Building
6:00 P. M.**

MINUTES

A. Call to Order

Vice-Chairperson Copeland called the meeting to order at 5:58 p.m.

Members present: Thomas Copeland, Vice-Chairperson; Ellen Campbell, Councilor; and Joel Dearborn, Councilor.

Others present: Benjamin R.K. Breadmore, Town Manager; Eduardo Benjamin, Police Chief; Hunter Christian, Officer; Darrin Gray, Public Works Director; Tressa Smith, Finance Director; Brooke Billings, Town Clerk; and Ryan Davis, Fire Chief.

B. Pledge of Allegiance

C. Moment of Silence

D. Public Comment

Benjamin Breadmore presented a Thank You Card the Town of Holden received from The Holden Historical Society. Thanking us on the donation to their mission. Vice-Chairperson Copeland commented on the First Responders Monument project that is in progress. Once a list of individuals is received from each department a dollar figure will be presented on cost of the monument.

1. Public Hearing

A. MMA General Assistance Ordinance Appendices (A-F & H)

Vice-Chairperson Copeland opened public hearing at 6:00 p.m., no comment was made and public hearing was closed at 6:01 p.m.

2. Approval of Minutes for August 14, 2023 Regular Meeting of the Town Council and Minutes for August 28, 2023 Special Town Council Meeting.

Councilor Campbell moved to accept the minutes of the August 18, 2023, Regular Meeting of the Town Council, and minutes of the August 28, 2023 Special Town Council Meeting. Councilor Dearborn seconded the motion and the motion passed by a unanimous vote of 3-0.

Vice-Chairperson Copeland brought to councils' attention the minutes for the regular meeting listed Chairperson Carey called meeting to order, Vice-Chairperson called meeting. Minutes will be amended accordingly.

3. Consent Agenda

A. Financial Warrants

Councilor Dearborn moved to accept the financial warrants as presented. Councilor Campbell seconded the motion; it passed by a unanimous vote of 3-0.

B. Department Reports

Councilor Dearborn moved to accept the Department Reports as submitted. Councilor Campbell seconded the motion; it passed by a unanimous vote of 3-0.

C. School Board Update

Benjamin R.K. Breadmore, Town Manager mentioned the School Department has a bus driver shortage.

D. Recognitions

Vice-Chairperson Copeland and the Town Council recognized Gagne & Sons for the month of September.

4. Old Business

There was none.

5. New Business

A. General Assistance Ordinance Appendices (A-F & H)

Councilor Dearborn moved to approve the General Assistance Ordinance Appendices (A-F & H). Councilor Campbell seconded the motion; it was approved unanimously 3-0.

B. Capital Improvement Committee

Vice-Chairperson Copeland appointed Councilor Campbell and Councilor Dearborn to serve on the Capital Improvement Committee.

C. Staffing Review Committee

Councilor Dearborn moved to accept appoint Vice-Chairperson Copeland and Councilor David Hawes to serve on the Staffing Review Committee. Councilor Campbell seconded the motion; it passed by unanimous vote of 2-0-1.

D. Replacement of Plow Truck

Councilor Dearborn moved to approve recommendation on the Replacement of Plow Truck for the Highway Department. Councilor Campbell seconded the motion; it was approved unanimously 3-0.

6. Other Business (By Unanimous Consent)

Benjamin Breadmore, Town Manager brought to the Councils Attention the audit that was conducted by Mindy Cyr. Brought up the issue that there was a miss transcribed number from the Assessing department, the numbers were correct for our commitment so it did not impact or tax bills that were sent out.

Councilor Dearborn brought up having Mindy zoom in instead of requiring her to be present, it passed unanimous vote 3-0.

E. Public Comment

There was none.

F. Adjournment

Councilor Campbell made a motion to adjourn at 6:18 p.m., Councilor Dearborn seconded the motion. The motion passed by a unanimous vote of 3-0.