

**HOLDEN TOWN COUNCIL
REGULAR MEETING
Wednesday, June 14, 2023
Holden School
7:30 P. M.**

MINUTES

A. Call to Order

Chairperson Campbell called the meeting to order at 7:30 p.m.

Members present: Ellen Campbell, Chairperson; Thomas Copeland, Vice-Chairperson; Ryan Carey, Councilor; Joel Dearborn, Councilor; David Hawes, Councilor.

Others present: Benjamin R.K. Breadmore, Town Manager; Roger Huber, Town Solicitor; Eduardo Benjamin, Police Chief; Andy Whitehouse, Police Lt.; Tressa Smith, Finance Director; Ronda J. Hogan, Town Clerk; Officer Michael Beal; Carol Cuddy; John Bryant; Kris Reid; Chelsey Breadmore; Madison Breadmore; and Valerie Breadmore.

B. Pledge of Allegiance

C. Moment of Silence

D. Elect New Council Chairperson and Vice Chairperson

Councilor Dearborn nominated Councilor Carey for the seat of Council Chair and Thomas Copeland for the Vice Chair of the Council; Councilor Hawes seconded the motion. The motion passed by a unanimous vote of 5-0.

E. Public Comment

1. Public Hearing

There was none.

2. Approval of Minutes for May 15, 2023 Regular Meeting of the Town Council.

Councilor Dearborn moved to accept the minutes of the May 15, 2023, Regular Meeting of the Town Council. Councilor Campbell seconded the motion and the motion passed by a unanimous vote of 5-0.

3. Consent Agenda

A. Financial Warrants

Councilor Copeland moved to accept the financial warrants as presented. Councilor Campbell seconded the motion; it passed by a unanimous vote of 5-0.

B. Department Reports

Councilor Campbell moved to accept the Department Reports as submitted. Councilor Copeland seconded the motion; it passed by a unanimous vote of 5-0.

C. School Board Update

There was no school board update.

D. Recognitions

Chairperson Carey and the Town Council recognized Big Bang Boom for the month of June.

4. Old Business

There was no old business.

5. New Business

A. Mobile Home Park License Renewals

Councilor Campbell moved to approve the mobile home park licensing for George Pond Estates and Pine Cone Mobile Home Park but deny the license for Cedar Haven MHP due to the fact that their application was in late, Town Staff has not had a chance to complete inspections and they have back taxes that are due to the Town. Councilor Copeland seconded the motion and the motion passed unanimously.

B. Appointment of Town Officials

Councilor Copeland moved to make the annual appointments for Town Officials and Board/Committee members as presented. Councilor Campbell seconded the motion and the motion passed unanimously.

C. Town Manager Authorization (Annual Delegated Authority by Council)

Councilor Hawes made a motion to authorize the town manager to sign and/or act on behalf of the Council for approval and execution of certain documents. Councilor Campbell seconded the motion and the motion passed by unanimous vote.

D. Discuss FY 2022/2023 Road Paving

Councilor Dearborn made a motion to approve the paving bids and roads to be paved for the next fiscal year. Councilor Hawes seconded the motion and the motion passed by unanimous vote.

E. Annual Town Calendar

Councilor Campbell made a motion to approve the annual town calendar with the January meeting being corrected to be on January 8th, not on the 11th. Councilor Hawes seconded the motion and the motion passed by unanimous vote.

F. Reserve Fund Transfer

Councilor Copeland made a motion to transfer \$30,000 from the Economic Development Reserve Account to the Municipal Building Reserve. Councilor Dearborn seconded the motion and the motion passed by unanimous vote.

G. Discussion of Town Office Hours

Councilor Copeland made a motion to approve the implementation of a four-day work week at the Holden Town Office; the hours being Monday through Thursday from 8AM to 5:30PM. Councilor Campbell seconded the motion and the motion passed by unanimous vote.

6. Other Business (By Unanimous Consent)

F. Adjournment

Councilor Campbell made a motion to adjourn at 7:55pm, Councilor Dearborn seconded the motion. The motion passed by a unanimous vote of 5-0.