

**HOLDEN TOWN COUNCIL
REGULAR MEETING
Monday, February 13, 2023
Holden Municipal Building
6:00 P. M.**

MINUTES

A. Call to Order

Chairperson Campbell called the meeting to order at 6:00 p.m.

Members present: Ellen Campbell, Chairperson; Thomas Copeland, Vice-Chairperson; Ryan Carey, Councilor; Joel Dearborn, Councilor; David Hawes, Councilor.

Others present: Benjamin R.K. Breadmore, Town Manager; Ryan Davis, Fire Chief; Chris Greeley, Police Chief; Darrin Gray, Public Works Director; Tressa Smith, Finance Director; Ronda J. Hogan, Town Clerk.

B. Pledge of Allegiance

C. Moment of Silence

D. Public Comment

There was none.

1. Public Hearing

There was none.

2. Approval of Minutes for January 10, 2023 Regular Town Council Meeting.

Councilor Dearborn moved and Councilor Hawes seconded to approve the minutes from the January 10, 2023 Regular Town Council Meeting, the motion passed by a unanimous vote of 5-0.

3. Consent Agenda

A. Financial Warrants

Councilor Copeland moved; Councilor Carey seconded to approve the financial warrants as presented. The motion passed by a unanimous vote of 5 to 0.

B. Department Reports

Councilor Hawes moved; Councilor Dearborn seconded to approve the Department Head Reports as presented. Councilor Carey requested information on the Short-Term Rental Ordinance that will soon be before the Planning Board. The motion passed by a unanimous vote of 5 to 0.

C. School Board Update

There was no school board update.

D. Recognitions

Chairperson Campbell and the Council recognized Down East Sheet Metal.

4. Old Business

A. Discussion of a Newsletter

The Council was presented a mock up newsletter from the Town Staff, discussion about linking a town business list to the newsletter and when the newsletter should be published was discussed. It was decided to put out the presented newsletter with a link for community members to provide their feedback.

5. New Business

A. Town Council appoints Budget Review Committee

Councilor Dearborn moved to approve the five applications submitted for the Budget Review Committee, Councilor Carey seconded the motion. The motion passed

B. Discuss Dedication of the Town Report

Councilor Dearborn moved to dedicate the Town Report to the Holden Land Trust, Councilor Copeland reviewed other candidates for the report, the Council discussed recognizing individuals separately than through the Town Report. Councilor Carey seconded the motion to dedicate the report, the motion passed with a 4-0-1 vote with Chairperson Campbell abstaining.

C. Personnel Policy Discussion

Councilor Copeland moved to accept the Personnel Policy changes as presented. Councilor Carey seconded the motion, the motion passed by a unanimous vote of 5-0.

D. Tax Map Proposal

Councilor Carey moved to accept the Tax Map Proposal from Haley Ward as presented. Councilor Hawes seconded the motion; the motion passed by a unanimous vote of 5-0.

E. Update on Highway Department upgrades

Town Manager Breadmore and Public Works Foreman Darrin Gray updated the Council on the progress of the upgrades to the Highway Garage.

6. Other Business (By Unanimous Consent)

The Council discussed honoring Holden Town Residents, Town Manager Breadmore said he will put together a recognition package for the Council to review at a later meeting.

E. Public Comment

There was none.

F. Adjournment

Councilor Copeland moved; Councilor Hawes seconded to adjourn the meeting at 6:38 p.m. The motion passed by a unanimous vote of 5-0.