

**HOLDEN TOWN COUNCIL  
REGULAR MEETING  
Tuesday April 19, 2016  
Holden Municipal Building  
6:00 P. M.**

**MINUTES**

**1. Call to Order**

Chairperson Black called the meeting to order at 6:00 P.M.

**Members present:** Rod Black, Chairperson; Tom Copeland, Vice Chairperson; Ralph McLeod, Councilor; Robert Harvey, Councilor; Paul Amoroso, Councilor.

**Budget Committee Members present:** Carol Cuddy; Ellen Campbell; Bonnie Clark; Wade Townley.

**Budget Committee Members absent:** Donna Hall; Joy Knowles; Mary McDonald; Hank Stewart; Jonathan Racine.

**Others present:** Benjamin R.K. Breadmore, Town Manager; Sherry Murray, Treasurer; Ryan Davis, Fire Chief; Chris Greely, Police Chief; Wanda Libbey, Town Clerk; Bruce Dowling, Public Works Director; Kerry Zimmerman; Jennifer Newcomb; Larry Lafland; Eileen Lafland; Brent Basley; Isaac Churchill and other members of the public.

**2. Pledge of Allegiance**

Chairperson Black led the Pledge of Allegiance.

**3. Moment of Silence**

Chairperson Black asked for a moment of silence to reflect on someone or something positive that has touched their lives since we last met.

**4. Public Comment**

Councilor Copeland read a letter that Bonnie Clark, secretary for Veteran's Committee received from Wreaths across America thanking the committee for all of their hard work and support. There was also a Certificate of Appreciation included with the letter.

Isaac Churchill, owner of True North Property Management, spoke briefly of his desire to become the lawn care maintenance company for the Town of Holden. He also clarified the portion of his bid concerning the Historic Town Hall.

**Page Two**  
**Holden Town Council**  
**Regular Meeting Minutes**  
**April 19, 2016**

**5. Public Hearing**  
**A. FY 2016/2017 Proposed Budget**

Chairperson Black opened Public Hearing at 6:04 p.m.

There being no public input, Chairperson Black closed Public Hearing at 6:05 p.m.

**6. Approval of Minutes for March 21, 2016 Regular Meeting, March 21, 2016 Budget Special Meeting, April 4, 2016 Town Council Budget Special Meeting, April 11, 2016 Budget Committee Meeting.**

Councilor McLeod moved, Councilor Copeland seconded; to approve the minutes of March 21, 2016 Regular Meeting, March 21, 2016 Budget Special Meeting, April 4, 2016 Town Council Budget Special Meeting, April 11, 2016 Budget Committee Meeting. Vote 5-0 in favor.

**7. Consent Agenda**  
**A. Financial Warrants**

Councilor Copeland moved, Councilor McLeod seconded; to approve the financial information as noted. Vote 5-0 in favor.

FY 2015/2016 Journal # 399 for:	\$ 40,813.14
FY 2015/2016 Journal # 428 for:	\$ 28,183.32
FY 2015/2016 Warrant # 11 for:	\$333,794.69
<b>Total:</b>	<b>\$402,791.15</b>

**B. Department Reports**

Councilor Amoroso moved, Councilor McLeod seconded; to accept the Department Reports as submitted. Vote 5-0 in favor.

**C. School Board Update**

School Board member Jennifer Newcomb updated Council on the budget that is still in the draft stage. She also shared that the board is still working on contracting with the current Superintendent for an additional year. Jennifer reminded Council that the AOS will dissolve as of June 30, 2016.

**8. Old Business**

None

**Page Three**  
**Holden Town Council**  
**Regular Meeting Minutes**  
**April 19, 2016**

**9. New Business**

**A. Consider Approval of FY 2016/2017 Council Budget Recommendations**

Councilor Copeland moved; Councilor McLeod seconded; to amend 98-25 Old Town Hall Reserve Fund to add \$10,000 and reduce 50-70 Old Town Hall Building Maintenance by \$1,500 and approve 2016/2017 Budget in the amount of \$3,055,250. Vote 5-0 in favor.

**B. Consider Approval of FY 2016/2017 Budget Committee Budget Recommendations**

The Budget Committee recommendation, which was voted on April 11, 2016, is to amend 98-25 Old Town Hall Reserve Fund to add \$10,000 and approve 2016/2017 Budget in the amount of \$3,056,750.

**C. Consider Approval of the Annual Town Report**

Councilor McLeod moved, Councilor Amoroso seconded; to approve Annual Town Report as presented. Vote 5-0 in favor.

**D. Consider Approval of Election/Ballot Clerks**

Councilor McLeod moved, Councilor Amoroso seconded; to approve amendment to the list of Election/Ballot Clerks with the removal of Deborah and Robert Harvey from the list presented per Councilor Harvey's request. Vote 4-0-1 (Councilor Harvey abstained)

**E. Computer Use Policy**

Councilor Copeland moved, Councilor Harvey seconded; to approve the Computer Use Policy as written. Vote 5-0 in favor.

**F. Ground Maintenance Contract**

Councilor Harvey moved, Councilor Copeland seconded; to accept the bid from True North Property Management for a two year ground maintenance contract in the amount of \$13,300. Vote 5-0 in favor.

**10. Other Business (By Unanimous Consent)**

None

**Page Four**  
**Holden Town Council**  
**Regular Meeting Minutes**  
**April 19, 2016**

**11. Public Comment**

None

**12. Adjournment**

Councilor Harvey moved, Councilor Copeland seconded; to adjourn the meeting at 6:28 P.M

Respectfully Submitted,

*Wanda Libbey*  
Wanda Libbey, Town Clerk

May 18, 2016  
Date