HOLDEN TOWN COUNCIL
REGULAR MEETING
August 18, 2014
Holden Municipal Building
6:00 P. M.

1. Call to Order

Chairman Harvey called the meeting to order at 6:00 P.M.

Members Present: Robert Harvey, Chairman; Rod Black, Vice Chairperson; Ralph McLeod, Councilor; Tom Copeland, Councilor; Paul Amoroso, Councilor.

Others Present: Sherry Murray, Acting Town Manager; Ryan Davis, Fire Chief; Benjamin Breadmore; Alternate Code Enforcement Officer; David Merritt; Jennifer Newcomb, SAD School Board Member; Pat Sirois, Budget Committee; Kerri Zimmerman, Budget Committee; Teresa Montague; Eli Duncan

2. Pledge of Allegiance

Chairman Harvey led the Pledge of Allegiance.

3. Moment of Silence

Chairman Harvey asked for a moment of silence to reflect on someone or something positive that has touched their lives since we last met.

4. Public Comment

Chairman Harvey announced John Butts retirement.

Pat Sirois presented a map from Brewer and thought the Town of Holden should look into one for our Town.

SAD 63 School Board member, Jennifer Newcomb updated the Council on the superintendent search, Ad-Hoc Committee, Budget meetings and forensic audit.

5. Approval of Minutes for July 21, 2014 Regular Town Council Meeting and July 30, 2014 Special Town Council Meeting.

Councilor McLeod moved, Councilor Copland seconded; to approve the minutes of the July 21, 2014 Regular Town Council Meeting and July 30, 2014 Special Working Meeting. Vote 5-0 in favor.

6. Consent Agenda

A. Financial Warrants

Councilor Amoroso moved, Councilor Copeland seconded; to approve the financial information as noted. Vote 5-0 in favor.

FY 2013/2014 Warrant #649 for:	$ 13,478.00
FY 2013/2014 Warrant #650 for:	$ 13,226.00
FY 2014/2015 Warrant #3 for:	$296,893.29
Total:	**$323,597.29**

B. Department Reports

Councilor Copeland moved, Councilor McLeod seconded; to approve the Department Reports as submitted. Vote 5-0 in favor.

7. Old Business

A. Review of Debeck Park Covenants

Chairman Harvey suggested the Council form a sub-committee to review the Debeck Park Covenants and received unanimous consent. The sub-committee will be Chairman Harvey, Councilor Amoroso, Sherry Murray, Wanda Libbey, and Benjamin Breadmore.

B. Building update

Councilor Amoroso moved, Councilor McLeod seconded; to approve payment of $2,500 from Building General Reserve # G-2-384-00 for a set of mechanical plans. Vote 5-0 in favor.

Chairman Harvey polled the Council and received unanimous consent to go with the public bid process rather than the select bid process.

8. New Business

A. Review of Personnel Policy

Chairman Harvey suggested the Council form a sub-committee to review the policy and received unanimous consent. The sub-committee will be Chairman Harvey, Councilor Copeland, Sherry Murray and Wanda Libbey.

Chairman Harvey suggested a Vehicle Use Policy, Council agreed and suggested the same sub-committee look into this policy.

B. Plow Truck Financing

Councilor Copeland moved, Councilor Amoroso seconded; to finance $75,000 from Peoples United Bank for a 3 year term and pay $72,338 out of Highway Equipment reserve account G2-381-00. Vote 5-0 in favor.

C. Holbrook Recreation Audit

Councilor Black moved, Councilor McLeod seconded; to release payment in the amount of $13,226 from the FY 2013/2014 budget. Vote 5-0 in favor.

D. Fire Truck Motor Issues

Councilor Copeland moved, Councilor McLeod seconded; to use the current budget and make adjustment at end of year if needed. Vote 4-1 in favor.

9. Other Business (By Unanimous Consent)

Chairman Harvey requested consent to discuss Town Manager position.

Chairman Harvey polled the Council and received unanimous consent.

Chairman Harvey discussed if Town Manager position could be a part-time position or maybe could be combined with another position. After discussion Council decided to advertise the position as Town Manger/Code Enforcement Officer.

Chairman Harvey requested consent to discuss end of year transfers.

Acting Town Manager, Sherry Murray asked Council to approve fund transfer of $11,500 from Contingency account 05-95-90-99 to Sanitation account 60-10-90-54 due to increase in PERC tipping fees.

Councilor Black moved, Councilor Copeland seconded; to approve fund transfer of $11,500 from Contingency account 05-95-90-99 to Sanitation account 60-10-90-54, Vote 5-0 in favor.

10. Public Comment

Teresa Montague requested the Town Manager ad be placed on the Veterans website, spoke in favor of the hose tower and requested an informal dinner to network with other communities.

11. Executive Session

A. Discuss Personnel Issue Pursuant to 1 M.R.S.A. 405 (6) (A)

Executive Session was not needed.

12. Adjournment

Councilor Copeland moved, Councilor Amoroso seconded; to adjourn at 8:35 p.m. Vote 5-0 in favor.

Respectfully Submitted,

Sherry Murray
Acting Town Manager

Date Approved: 9/15/14